



## VIR Security Director

### Requirements:

- Needs to be able to work multiple weekends throughout the season and serve as Weekend Manager when in rotation.
- The ability to manage and oversee the staffing needs for Security and schedule accordingly.
- Knowledge of operations, ability to enforce VIR policies, staff management, and have strong decision making abilities.
- Must pass a background and drug test

### Responsibilities:

- Hire, train and manage qualified personnel
- Manage Payroll and scheduling in the prescribed payroll system.
- Plan, set up, staff, budget and organize strategies and facility solutions for weekend/spectator events and the VIR property.
- Conduct spectator event meetings and briefings and annual training with reviews for security personnel.
- Prepare camping passes, power bands, off road vehicle passes and cash boxes for weekends and spectator events and track money intake at the gate and provide accountability sheets.
- Help develop and enforce a standard operating procedure, Track Policies, managers manuals and Emergency Action Plan adopted by Management.
- Coordinate, as needed, with the Staff Directors in order to schedule the necessary number of personnel on a daily and monthly schedule basis for twenty four hour coverage of the facility.
- Coordinate with local/state police and state DOT's for traffic control on the roadways surrounding VIR property and arrange Sheriff's to work overnight, on site during designated spectator events.
- Be a liaison and maintain good public relations between event organizers, Track Renters, local and state police, participants, media, spectators, and security personnel.
- Constant focus on ensuring guest and customer relations growth through professional and courteous enforcement of the VIR rules and regulations.

The items listed above are the priority, but do not exclude you from being a VIR World ambassador at all times and offering assistance to all VIR programs/employees when they are in need.